CGPS Undergraduate Peer Tutor Request Form

CGPS Center Directors should submit this form or send this information via email to:

The Center for Academic Excellence ~ Franklin Pierce University ~ 40 University Drive ~ DiPietro Library, 1st Floor ~ Rindge, NH 03461 ~ academicservices@franklinpierce.edu ~ (603) 899 – 4107

We typically try to hire peer tutors who have not only excelled in the particular course requested but have also had experience taking online classes. Please give us as much lead time as possible to find, hire and train the best tutor for the job.

Course Number & Title:

Term:  
Center Locations(s):

Course Instructor(s):

Best way to contact instructor (phone/ email)

I s/ Are the Instructor(s) willing to contact the Peer Tutor to discuss course requirements?

( Peer Tutoring is most effective when the Tutor is in regular contact with the course instructor about course requirements and expectations, as well as any issues students may be having. Students will also be more likely to use Peer Tutoring if it is mentioned and supported by the course instructor.)

Required Textbooks:

Is a Desk Copy Available for the Peer Tutor to use for any of the textbooks?

( If not, we must purchase the primary textbook(s). This increases our expenses and limits the amount of tutoring we can provide. Please make every effort to secure a desk copy of the required textbook(s) when possible.)

How many students are enrolled in all sections of this class being offered this Term through your Center?

How many students do you anticipate will access tutoring for this course?

Person Making Request:

phone and email:

Contact Person (if different)

phone and email: