

Franklin Pierce University ♦ Financial Aid Appeal Form ♦ 2009-2010

Student's Name: _____ Social Security # _____

Franklin Pierce makes its best offer of financial assistance in the *initial* award letter sent to students. This is part of our effort to work in partnership with the student and his/her family in order to finance a Franklin Pierce education. Thus, requests for additional funding should be based on special circumstances of which the Student Financial Services staff might have been unaware at the time the student's financial aid application was reviewed. Some examples of special circumstances include the following: divorce; medical bills; loss of income; or death of a parent. Students who wish to appeal based on special circumstances must complete this form in its entirety and submit it to the Student Financial Services Office for review. Appeals are reviewed within 10 days of receipt, and students are notified in writing of a decision. *Please note that home repairs, private school education, weddings, and major purchases will not be considered as special circumstances, warranting an appeal.*

Section A – Please circle one:

1. (You) (Your parents) or (Spouse) has unusual medical or dental expenses not covered by insurance. **(Prescription and doctor's office co-pays, routine eye and dental exams are not considered as unusual expenses for appeals.)**

Documentation: Copies of the actual receipts or statements for medical and dental expenses paid in 2008 or incurred in 2009. Do not include amounts covered by insurance, your company or self-employed health deductions.

(Continue to sections B, C & D – you do not need to complete the chart below)

2. You, your parents, or your spouse has had a significant loss of income in 2009 due to a period of unemployment, change of jobs or going from full-time to part-time employment.

Documentation: Signed 2008 tax returns, statement of employment termination (when writing the personal statement the student/parent/spouse must indicate when employment was terminated and for what reason), 2008-09 financial documents (last pay stub, unemployment benefit rate letter, current public assistance budget, etc.) for whoever is suffering the income change.

(Complete the chart below & continue to sections B, C & D.)

Please note: If you will not be able to provide at least one financial document and complete the chart below, your appeal will not be reviewed.

Source of Income:	Actual Income (Jan 2009-present)	Estimated Income (Present-Dec.2009)	Total <i>(Add actual and estimated income)</i>
Student's wages			
Spouse's wages			
Parent's wages			
Unemployment or Worker's Comp.			
Severance pay			
Child Support			
All other Taxed Income			
All other Untaxed Income			
Total:			

Section B – Household Information:

List all people that you, your parents or your spouse will support between July 1, 2009 and June 30, 2010. You must include: yourself, your parent or your spouse, siblings or dependent children, and other people who receive more than half of their support from you, your parents, or your spouse. Support includes meals, clothing, shelter, schooling, etc., that will continue through June 30, 2010.

List the individual's ages, their relationship to you and, if applicable, the college they will be attending, the degree program they are enrolled in (Undergraduate or Graduate) and whether their attendance is less than half, half or full time. Please begin the chart with all pertinent information about yourself.

****Use the Janet Jones example as a guide when completing your information.****

Full Name	Age	Relationship	College	Program	Enrollment
<i>Example: Janet Jones</i>	<i>25</i>	<i>Self</i>	<i>FPC</i>	<i>BA</i>	<i>Full-time</i>
		Self			
		Spouse or Parent			
		Parent			
		Child or Sibling			
		Child or Sibling			
		Child or Sibling			

Section C – Personal Statement:

In order for your appeal to be to be considered, you must illustrate your family's circumstances. Please write a personal statement that describes the circumstances under which you are appealing. Please also provide documentation that supports the information contained in your personal statement. When writing your statement, *please be complete and specific*. The more information you provide, the better your chances are of having your appeal approved. Be assured that all information you provide will be held in the strictest confidence. **Attach all statements and documentation securely to this application.**

Section D – Certification

I (we) certify that all the information provided is correct to the best of our knowledge and that we have attached appropriate documentation. I (we) will notify the Student Financial Services Office of any changes that occur subsequent to submitting this appeal.

Student's Signature: _____ Date: _____

Spouse's Signature (if applicable): _____ Date: _____

Parent's Signature (if applicable): _____ Date: _____

Student's Email Address: _____

Franklin Pierce University
Student Financial Services Office
40 University Drive
Rindge, NH 03461

