

## RETURNING STUDENT OFF-CAMPUS PETITION

Franklin Pierce is a small, residential university committed to education both inside and outside the classroom. As such, we believe that living in the residence facilities is a valuable component of the total educational and developmental experience of being a student. Because of these institutional commitments, a student is required to reside on-campus and is encouraged to become an active participant in campus life. The Director of Residential Life will review the petition, and make the final decision regarding off-campus status. Any student who does not obtain written exemption from the residential requirement is to remain in university residence and is responsible for all associated cost and fees.

Petition for 2009 – 2010 academic year.....Due by Last Friday of April  
Petition for spring 2010 (see #5 below).....Due by First Friday of December  
Petition for summer sessions I & II.....Due by First Friday of May

LAST NAME \_\_\_\_\_ FIRST NAME \_\_\_\_\_ M INITIAL \_\_\_\_\_

STUDENT ID # \_\_\_\_\_ DATE OF BIRTH \_\_\_\_\_ POST OFFICE BOX# \_\_\_\_\_

FIRST ENROLLED AT FRANKLIN PIERCE \_\_\_\_\_ CURRENT CLASS STANDING \_\_\_\_\_

CURRENT CAMPUS HOUSING (if applicable) RESIDENCE HALL \_\_\_\_\_ ROOM \_\_\_\_\_

APPROVAL REQUESTED FOR (check) FALL \_\_\_\_\_ SPRING \_\_\_\_\_ SUMMER I \_\_\_\_\_ SUMMER II \_\_\_\_\_

LOCAL OFF CAMPUS ADDRESS \_\_\_\_\_  
Street City State Zip

OFF CAMPUS PHONE \_\_\_\_\_ CELL PHONE \_\_\_\_\_

PLEASE CHECK OFF MEAL PLAN DESIRED:

- Unlimited Meals, 2 guest passes & \$150 in dining points for \$4,400/year
- Unlimited Meals & 2 guest passes for \$4,200/year
- 15 Meals per week for \$3,800/year
- 150 Meals & \$100 in dining points for \$2,600/year
- 100 Meals + \$200 in dining points for \$2,100/year
- Monday-Friday Lunch Only for \$830/year
- 0 meal plan

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Please note the following guidelines:

1. Simply wanting to live off-campus is not an extenuating circumstance.
2. Your request must stand on its own merits. Circumstances involving other students' petitions will not be factored into the decision making process.
3. **DO NOT** sign a lease/make any commitments to a landlord before receiving notice of your petition being approved.
4. Housing contracts are signed for the full academic year. Therefore, a request for off-campus housing in the spring must demonstrate extreme circumstances, as it requires your binding contract with the University to be broken.
5. If a student has paid their \$250 non-refundable housing deposit and is then granted permission to move off-campus, he or she will not receive a refund on their housing deposit.
6. Once approved to move off-campus, if the student wishes to move back onto campus, a room is not guaranteed. Furthermore, the student will be given the lowest priority to be housed.

\_\_\_ Living with parent/guardian (provide letter of permission and a photocopy of his/her driver's license to verify address)

\_\_\_ Living with spouse and /or children (provide marriage or child's birth certificate)

\_\_\_ Financial hardship (provide a budget) You must provide documentation explaining your financial hardship.

\_\_\_ Medical/Health (provide letter explaining medical situation and a note from your care provider documenting the problem)

\_\_\_ Other please circle one: Abroad Employee High School London Misc. Student Teaching WALK Washington

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- Continued on other side -

I certify that I have honestly answered the above questions. Permission is granted to University officials to verify my responses and to obtain other relevant information. This petition will not be reviewed until all of the information requested is provided. I have read and understand the information presented in this document.

STUDENT SIGNATURE \_\_\_\_\_ Date \_\_\_\_\_

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**\* DO NOT WRITE BELOW THIS LINE - FOR OFFICE USE ONLY \***  
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Application: \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_ Date application received: \_\_\_\_\_

Comments: \_\_\_\_\_

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\_\_\_\_\_

Director of Residential Life \_\_\_\_\_ Date \_\_\_\_\_

COMP \_\_\_\_\_

ED \_\_\_\_\_

FINSERV \_\_\_\_\_

CS \_\_\_\_\_

TELECOM \_\_\_\_\_

VAC \_\_\_\_\_