



We are excited to announce that all New Student Health and Athletic forms can now be completed online!

To begin, log in to your **Student Portal in Mediat**, the system used by the Counseling and Health Center. You can access the portal through the **Raven Nation App**, the [Admissions website](#), or by clicking [HERE](#). You must be a Franklin Pierce student to access your Patient Portal.

You must use your **Franklin Pierce login** (the same credentials used for your FPU email).

What's in Your Portal?

Your Mediat portal is specific to you—no one else can access your screen. This is where you will:

- Schedule health and counseling appointments (once the school year begins)
- Complete required forms
- Access educational materials
- Update your profile
- View secure messages from health and counseling staff
- Review past visits

Before You Start

Please gather the following documents from your doctor or home health portal:

- **Immunization Record**
- **Physical Exam** (must be dated within the past 12 months)
- For **student-athletes**, you will also need your **Sickle Cell Solubility Screening** (commonly completed at birth). If you don't have this, contact us at healthservices@franklinpierce.edu

All new students are required to complete several forms before arriving on campus. Student-athletes have two additional requirements.

STEP ONE: Complete Required Forms

Click **FILL OUT FORMS** on the left-hand menu. You will see eight forms—five of which **are required** for all incoming students:

The screenshot shows the Franklin Pierce University website interface. On the left, a navigation menu includes 'Home', 'SCHEDULE: Health and Counseling Appointments', 'IMMUNIZATIONS', 'UPLOAD Documents & Medical Documentation', 'FILL OUT FORMS: For Health, Counseling and Athletics' (circled in red), 'Access My Profile', 'Educational Material', 'Visit Statements', and 'My Profile'. The main content area is titled 'New Student Required Health Forms' and lists five required forms with brief descriptions and due dates (July 11th):

- 1. FPU New Student Health History Form***
Please fill out the New Student Health History Form. This is required document for all new incoming and transfer students. You only need to fill this out once. This form is due by July 11th.
- 2. FPUHC Consent To Treat***
Please read, initial and sign the Consent to Treat form. This is a required document for all new incoming and transfer students. You only need to fill this out once. This form is due by July 11th.
- 3. FPUHC Medical Emergency Contact***
Please fill out the required Medical Emergency Contact Form. All students must have a person to contact in case of medical emergency on file. This may or may not differ from your University Emergency Contact. This form is due by July 11th.
- 4. FPUHC Tuberculosis (TB) Screening Questionnaire***
The Tuberculosis (TB) Screening Questionnaire is required for all incoming students. This form is due by July 11th.
- 5. FPUHC Patient Bill of Rights***
Please review and sign the Patient Bill of Rights. This is part of your required paperwork as a new or incoming student. This is due by July 11th.

Below the forms list are three sections: 'Athletics' (Athletics Health Forms for Incoming Students), 'Counseling' (Counseling: New Student Interest Survey), and 'Forms' (Texting Opt-in/Opt-out).

1. FPU New Student Health History Form
2. FPUHC Consent to Treat
3. FPUHC Medical Emergency Contact
4. FPUHC Tuberculosis (TB) Screening Questionnaire
5. FPU Patient Bill of Rights

Complete each form fully and accurately. Spaces are provided for you to type in your information. **Click "SUBMIT" at the bottom of each form** when finished. Once submitted, the link will disappear and the date of submission will be displayed.

****For Athletes:** You must also complete the **Athletics Health Forms for Incoming Students**. You will not be cleared to practice until this form is submitted.

Optional: If you're interested in counseling services, you may complete the **Counseling Interest Survey**. If submitted, a counselor will contact you before your arrival in August.

STEP TWO: Enter Your Immunizations

Click **IMMUNIZATIONS** from the menu.

You'll need the copy of your **Immunization Record** from your provider. Click the blue box labeled "**Vaccines: Required**" to reveal a dropdown menu. Enter the dates of each required vaccine **exactly as listed** on your record. Click **SUBMIT** when complete.

If you have **Recommended Vaccines**, enter those as well and submit.

FranklinPierce UNIVERSITY

Home

SCHEDULE: Health and Counseling Appointments

IMMUNIZATIONS

UPLOAD: Required Medical Documentation

FILL OUT FORMS: For Health, Counseling and Athletics

Secure Messages Hub

Educational Material

Visit Statements

My Profile

Locations and Hours preferred_name LAST_NAME

Immunizations

From this screen, you may note your compliance status, view and print your immunization history, and review missing university requirements.

Immunizations will be reviewed once we receive a copy of the immunization record that you upload. Allow processing time for verification to take place. It typically takes 1-5 business days for your records to process.

Step One: Immunization Dates
Enter the dates on which you received each vaccination dose or the date of titer (blood test) showing immunity and click Submit.

Step Two: Upload Vaccination Record
After you have entered each vaccination. Go to the **Document Upload** section of the Patient Portal. You will find an option to upload your Immunization Record. A copy of your immunization record is needed for verification. The record must be from a medical provider and contain your **full name and date of birth**. Clear pictures from your phone are acceptable if it can be clearly read.

****You will not be considered compliant until you have completed BOTH of these steps****

Print Verified

*Vaccines: Required

Please select one from list below:

Vaccines: Strongly Recommended

A pop-up reminder will appear instructing you to upload your immunization record—this is your next step.

STEP THREE: Upload Documents

Click **UPLOAD** from the menu. You'll see five upload categories:

- **Immunization Record:** Upload a digital copy or a clear photo. Must include your **full name and date of birth**.
- **Insurance Card:** Upload a digital copy or clear image. This is **required** for all students.
- **Physical Exam Requirement:** Upload a copy of your physical from the last 12 months (within 6 months for athletes). Must include your **name, date of birth, and provider signature**.
- **Sickle Cell Screening** (*Required for athletes or those with a sickle cell trait*): Upload your screening. If unavailable, contact us at healthservices@franklinpiercedu.
- **Medical Documentation (Optional):** Upload any recent hospitalizations, discharge paperwork, or medical history you'd like us to be aware of.

FranklinPierce UNIVERSITY

Home

SCHEDULE: Health and Counseling Appointments

UPLOAD- Required Medical Documentation

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Upload Documents

Immunization Record

Please upload a copy of your immunization record from your home provider. The document must have your Name, Date of Birth and Providers Signature to be accepted. Please see that the following REQUIRED immunizations are on your upload: MMR - Measles, Mumps, Rubella (2 doses or report of a positive immune titer), Tetanus-Diphtheria - with a booster within the last 10 years, Varicella (2 doses), Meningococcal Quadrivalent conjugate (MenACWY): 1 dose and 1 booster Not required but recommended; Meningitis B - 2 or 3 doses depending on brand; Hepatitis B - the doses of vaccine or Pos. Hep B surface antibody You must upload the signed document but also fill out the dates under the Immunization Records tab in the Patient Portal as well.

Select File

Insurance Card Information

Please upload a picture of the front AND back of your insurance card. A clear picture of your card from your phone is acceptable.

Select File

Medical Documentation, Recent Hospitalization, Discharge Paperwork

Please use this to upload documentation from your home provider concerning recent hospitalizations, surgeries, emergency room visits or any other pertinent information the athletic trainers, counseling or medical staff would need for your health needs and treatment.

Select File

Physical Exam Requirement

Physical exams are mandatory for all incoming students. Please upload a copy of a physical exam from a medical provider. Please make sure that your Name and Date of Birth are clearly displayed on the form. The form must be signed by a medical provider. FOR ATHLETES: NCAA mandates that this physical must be completed within 6 months of your first practice. For all other students: This physical must be within 12 months of the beginning of the school year (August 2025).

Select File

Sickle Cell Solubility Test - Athletics

How to obtain your Sickle Cell Solubility test: Contact your pediatrician, this test is usually part of newborn screening for domestic students. If you have not been screened, please contact the Head Athletic Trainer at tkharr@franklinpierce.edu or Health Services at healthservices@franklinpierce.edu

Select File

Documents already on file

At the bottom of the upload screen, review your uploaded files to ensure the following are listed:

- Immunization Record
- Insurance Card
- Physical Exam
- **Athletes only:** Sickle Cell Solubility Test

STEP FOUR: Update Your Profile

Click **MY PROFILE** to verify your **phone number, address, and emergency contacts**. While you've likely already entered emergency contact info on the forms, this is your opportunity to make sure everything is up to date and correct.

You're All Set!

You may now **log out** of your portal found at the top right-hand corner.

We will review your submitted forms and documentation. If anything is missing or unclear, we will reach out to you.

If you have any questions, feel free to contact us:

 healthservices@franklinpierce.edu

 (603) 899-4130