

## 4<sup>th</sup> Year Room Selection Process for the 2019-2020 Academic Year

### Room Selection Card

All students will receive an email to their FPU email account on March 13<sup>th</sup> with a digital copy of their Room Selection Card.

Come pick up your Room Selection Card & Housing Contract on Wednesday, April 3<sup>rd</sup> in Residential Life between 8am-7pm and learn about how this year's Housing Room Selection Process works. **ALL STUDENTS MUST PICK UP THEIR ROOM SELECTION CARDS.**

**Students must have a photo ID in order to receive their Room Selection Card.**

### Calculating your Room Selection Number

Your Selection number is determined by multiplying your CGPA (Cumulative Grade Point Average) by all credits earned at Franklin Pierce as well as any transferred in and accepted by the Registrar's Office. If you feel the number is incorrect because of credits earned transferred in and or your CGPA is not correct then please visit the Registrar's Office with your Room Selection Card.

### Submitting "CLEAR" Room Selection Cards & Signed Housing Contracts

Students will need to submit their "CLEAR" Room Selection Card & signed Housing Contract and anyone else they intend to live with at the same time to Residential Life. You must be cleared by Student Financial Services (no balance greater than \$100 on account), Student Conduct (no outstanding judicial hearings or overdue sanctions), and the Registrar (must be registered fulltime for Fall 2019). You must submit the number of Room Selection Cards for the capacity of the residence. You must have the correct number of individuals to live in that space in order to be eligible to selection on Room Selection Night.

### Medical Accommodations

For Medical Accommodations please email [housing@franklinperce.edu](mailto:housing@franklinperce.edu) and request a Housing and Meal Plan Accommodations form (or visit the Residential Life website) that needs to be filled out by you **and** your physician. This form is due **no later than Monday, March 25<sup>th</sup>**. Those requesting accommodations will receive notification of accommodations on April 1<sup>st</sup>.

### Tours of Housing Options

If you are interested in seeing the interior of one of the residential options please email Experience Director Michelle Bourassa at ([bourassam@franklinperce.edu](mailto:bourassam@franklinperce.edu)).

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### Exceptions – I would like to live outside my designated housing options

If you are interested in living outside of your prescribed area (example: 2<sup>nd</sup> Year that does not want to live in Monadnock, Edgewood or Cheshire) you need to request an exception **no later than Friday, March 29<sup>th</sup>**. Reasons for exceptions may include, non-traditional age, specific housing needs, and/or financial need. This request can be made by completing a form located on Campus Web [log into campus web, click campus life and the link is on the left]. Students who receive an exception will receive a new Room Selection Card once approved and participate fully in the Room Selection Process for that class year. Students will be notified on April 5<sup>th</sup> if they are approved or not.

### Wellness Housing

In order to be considered for the Wellness Lifestyle Housing Program, students must complete an application, the application is due to Residential Life or [Housing@franklinpierc.edu](mailto:Housing@franklinpierc.edu) by March 29<sup>th</sup>. All applications must include a direct roommate request. Students will be notified to their Franklin Pierce University Email accounts by April 5<sup>th</sup> in regards to whether they have obtained Wellness Housing or not. To obtain an application and guidelines for the community please email [Housing@franklinpierc.edu](mailto:Housing@franklinpierc.edu).

### Request to Live Off-Campus?

Franklin Pierce University has a residential requirement that all full time undergraduate students at Rindge must live on campus. In order to live off campus a student must petition for an exemption from the Director of Residential Life. The following criteria will be utilized to review requests: Living with Parents/Guardian, Living with spouse and/or children, Financial Hardship (provide completed budget form, this may need to be confirmed with Student Financial Services), Medical/Health (provide a letter explaining medical situation and a note from your care provider documenting the concern).

Off campus petitions are available online at the Residential Life website. Petitions can be submitted up through Friday, April 26<sup>th</sup> with supporting information explaining why you are requesting permission to move off campus. The Director of Residential Life will review your petition and notifications will be made via email. If approved by Friday, April 26<sup>th</sup> and you did not participate in Housing Selection, then your housing deposit will be credited.

### \$250 Non-Refundable Housing Deposit for Fall 2019-Spring 2020

Housing Deposits are due by **March 1<sup>st</sup>**. Please remember that students who submit their Room Selection Card and participate in Room Selection will forfeit the opportunity to have their housing deposit refunded regardless if they later withdraw, administratively withdrawn, transfer, or are academically/judicially suspended.

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### Co-ed Housing

Co-ed Housing is designed to provide students with the opportunity to reside in a same gender bedroom while sharing the common areas with the opposite gender. Mixed gender students can submit their "CLEAR" Room Selection Cards & signed Housing Contracts at one time for a three-person Sawmills Apartment, a six-person Lakeview Townhouse, or a Lakeview eight-person unit and will participate in the Room Selection. All residents must sign the co-ed contract (available online) and agree to live by the co-ed policies.

**Gender Inclusive Housing** – if any student identifies as transgender or gender fluid and they would like to request to reside in a room that is designated as gender neutral (the gender of the individuals within the space are up to the occupants) please contact Kat Dougherty, the Director of Residential Life at [doughertyk@franklinpierce.edu](mailto:doughertyk@franklinpierce.edu) or if you would like to speak with a confidential university representative you can contact Nicole Newell at [newelln@franklinpierce.edu](mailto:newelln@franklinpierce.edu). Please make this contact by March 29<sup>th</sup>.

Monday	Tuesday	Wednesday	Thursday	Friday
March 11 Roommate Finder available at Residential Life	March 12	March 13 Electronic Notification of Housing Selection Card Information to FPU Email	March 14	March 15
March 18 Spring Break	March 19 Spring Break	March 20 Spring Break	March 21 Spring Break	March 22 Spring Break
March 25 Info Table Glass Foyer 11-1 Last Day to submit for Medical Accommodations	March 26 Info Table Glass Foyer 11-1	March 27 Info Table Glass Foyer 11-1	March 28	March 29 Last Day to submit for Exemptions & Wellness
April 1 Medical Accommodation request notifications	April 2	April 3 4 <sup>th</sup> YR/3 <sup>rd</sup> YR Selection Card Pick Up – Residential Life 8am-7pm	April 4	April 5 Exemptions and wellness notifications
April 8	April 9	April 10	April 11	April 12
April 15 ALL 4 <sup>th</sup> /3 <sup>rd</sup> CARDS DUE TO RESLIFE 8-4:30	April 16	April 17 4 <sup>th</sup> YR Room Selection Order sent via email  3 <sup>rd</sup> YR Room Selection Order sent via email	April 18 4 <sup>th</sup> YR Room Selection Fieldhouse 7pm  3 <sup>rd</sup> YR Room Selection Fieldhouse 8pm	April 19
April 22	April 23	April 24	April 25	April 26 Any Students remaining without a FA2018 Housing Assignment should schedule a meeting with Mary Call in ResLife

### 4<sup>th</sup> Year Room Selection

Those who entered Franklin Pierce University in the Fall of 2016 or Spring of 2017 are considered 4<sup>th</sup> year students. Transfer students will be entered into the year based on credits accumulated. The 4<sup>th</sup> year room selection card will be Yellow. Those with Yellow Room Selection cards are eligible for Lakeview Townhouses, Lakeview Efficiencies, Sawmills Apartments and Sawmills Efficiencies ONLY. If you received a Yellow Room selection card and wish to live outside of the above area please refer to the exception process above.

### Roster

Submitting a full roster – Those participating must submit a full roster (2, 3, 6 or 8) to Residential Life by Monday, April 15<sup>th</sup>. All students on the roster must be CLEARED in order to participate in Room Selection. ONCE SUBMITTED CANNOT BE CHANGED OR RETURNED.

### Selection Order

The order of selection will be based off of your full room selection roster. Residential Life will add the room selection

numbers of each resident then take the average of those numbers. The room selection order will be publicized by Wednesday, April 18<sup>th</sup>. This will be made available on campus web and in the student center.

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### Room Selection Night

Room Selection will take place on Thursday, April 17<sup>th</sup>. In order to participate in room selection you must be present at room selection. To receive clearance to not attend room selection please communicate with Residential Life by emailing [housing@franklinpierce.edu](mailto:housing@franklinpierce.edu).

### Timeline

**Medical Accommodations Deadline – Monday, March 25<sup>th</sup>**

**Room Selection Info Tables – Monday, March 25<sup>th</sup> – Wednesday, March 27<sup>th</sup> from 11am-1pm in the Glass Foyer, Student Center**

**Exception Deadline – Friday, March 29<sup>th</sup>**

**Room Selection Card Pick Up – Wednesday, April 3<sup>rd</sup> 8am-7pm, Residential Life**

**Roster Submission Deadline: Monday, April 15<sup>th</sup> by 4:30pm**

**4<sup>th</sup> Year Room Selection: Thursday, April 18<sup>th</sup> at 7pm, Fieldhouse**

Residence Hall	Lakeview Efficiencies	Sawmills Efficiencies	Sawmills Apartments	Lakeview Townhouses
Available for Selection	Minimum of 17	Minimum of 4	Minimum of 7	Minimum of 26
Capacity	2	2	3	6
Amenities	Open Concept	Open Concept	Open Concept	Open Concept
	Kitchen	Kitchenette	Kitchen	Kitchen
	Kitchen Furniture	Double Bedroom	Kitchen Furniture	Kitchen Furniture
	Double Bedroom	1 Full Bathroom w/ Tub	Living Room	Living Room
	1 Full Bathroom w/ Shower Stall	Laundry on Lower Level	Living Room Furniture	Living Room Furniture
	Laundry on Lower Level		1 Double Bedroom	3 Double Bedrooms
			1 Single Bedroom	3 Full Bathrooms
			1 Full Bathroom w/ Tub	Laundry on Lower Level
			Laundry on Lower Level	
<b>Housing Cost</b>				
<b>*All housing costs based off of the 18-19 academic year</b>	\$10,850/Year	\$10,850/Year	\$10,850/Year	\$10,850/Year

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<b>Meal Plan Options</b>	All Access, \$150 Dining Dollars, + Four Guest Passes each Semester= \$5,800/Year
	15 Meals per Week, \$100 Dining Dollars, + Four Guest Passes each Semester= \$5,660/Year
<b>NEW MEAL PLAN</b>	125 Meals + \$200 Dining Dollars + Four Guest Passes each Semester each Semester= \$3,230/Year
<b>NEW MEAL PLAN</b>	75 Meals + \$200 Dining Dollars + Four Guest Passes each Semester each Semester= \$1,750/Year
*Meal Plan costs subject to change	Zero Meal Plan

#### Reminder

Please remember that the selecting order for the 4<sup>th</sup> Year Housing Selection is an average, not a total, of all the Room Selection numbers of you and your intended roommates, regardless of where you wish to live. Students will select from the residences available for where they submitted for until none are available.